

Request for Proposal 2020-07 – National Advisor Somalia

[About GCERF](#)

The Global Community Engagement and Resilience Fund (GCERF) is a global fund working on the prevention of violent extremism, based in Geneva. GCERF is the first global effort to support local, community-level initiatives aimed at strengthening resilience against violent extremism (VE). As a public-private partnership operating at the nexus of security and development, GCERF works in partnership and consultation with governments, civil society, and the private sector in partner countries to support national strategies to address the local drivers of violent extremism.

GCERF is governed by a multi-stakeholder Governing Board with representatives of donor and partner countries, the private sector, foundations, research institutions, and civil society. GCERF has 25 employees who are currently all based in its office in Geneva. GCERF is actively working with governments, civil society, and the private sector in Bangladesh, Kenya, Kosovo, Mali, Nigeria, Tunisia, and the Philippines. GCERF is expanding its activities in other countries, such as Somalia, Sri Lanka, and the Western Balkans.

[Description of Services](#)

- To support monitoring of GCERF grant activities in Somalia
- To serve as an interlocutor between GCERF's Secretariat and key stakeholders in Somalia.
- To support capacity strengthening of GCERF's stakeholders in Somalia.

[Background](#)

Somalia was approved as a GCERF partner country in June 2019. Since then, GCERF commissioned a security assessment and country needs assessment to better understand the PVE context in Somalia. GCERF then drafted a country investment strategy, which was approved by the GCERF board in May 2020. GCERF has also formed a Country Support Mechanism and is in the process of launching its first call for Expressions of Interest for grants to CSOs. The National Advisor will be critical in supporting GCERF with the work outlined below.

Work to be performed and deliverables

Work to be performed

1. With support of GCERF's portfolio management unit, lead on-the-ground coordination of grant making and grant management processes to include the following:
 - a. Due Diligence of potential grantees
 - b. Finalisation of grantee proposals (theory of change, results frameworks, workplans, etc.)
 - c. Coordination of capacity strengthening for grantees, Country Support Mechanism, and civil society stakeholders
 - d. Coordination of Community of Practice (COP) events
2. Visit GCERF-funded grant activities according to a monitoring schedule. Prepare monitoring reports and provide recommendations to grantees, the GCERF Secretariat, and the Country Support Mechanism.
3. Attend coordination meetings organised by the national government, donor community, multi-lateral, and international partners regarding P/CVE.
4. Proactively share information (i.e. reports, maps, invitations to events and fora) with GCERF pertinent to GCERF's granting activities in Somalia
5. Network with relevant P/CVE stakeholders, identify synergies and report back to GCERF for consultation.
6. Proactively look for opportunities to collaborate with P/CVE stakeholders and report back to GCERF.

Deliverables

The National Advisor will be based in Mogadishu and travel regularly to various projects locations, notably along the border between Somalia and Kenya, to engage civil society and local government representatives and raise awareness about the work supported by GCERF.

Key deliverables include but are not limited to the following:

- 1) Produce a bi-weekly report updating GCERF about the following:
 - a. A one-page context update and its relevance to the P/CVE landscape;
 - b. A one-page summary of each meeting attended with an outline of key points discussed, key stakeholders (P/CVE actors/organisations, donors, government authorities, and members of civil society) in attendance, and points for follow up discussion in other multi-lateral or bi-lateral settings;

- c. A one-page summary of the donor landscape as relates to P/CVE;
 - d. A one-page summary of in-country travel with an outline of key takeaways.
- 2) Produce a final report at the end of the service agreement.

In collaboration with the GCERF Country Manager for Somalia, a detailed work plan with clear deliverables will be discussed prior to signing the contract.

Timeline and Scope

The National Advisor is a fully funded consultancy position. The initial duration of the consultancy is through the end of 2020 and involves 100% level of effort. The National Advisor will be based in Mogadishu with regular travel to various projects locations in Jubbaland.

Characteristics of the National Advisor

The National Advisor should hold Somali nationality and have the following skills and competencies:

- Proven experience in starting up new initiatives and programmes;
- At least 7 years of experience working with national and local governments agencies in development cooperation and policy in Somalia;
- Experience working with diplomatic missions;
- Experience managing grants and overseeing grants as a donor representative;
- Deep understanding of P/CVE dynamics in Somalia;
- Extensive experience in coaching and training;
- Extensive experience in networking;
- Ability to regularly travel to various projects locations;
- Fluent English skills, written and verbal;
- Strong presentational and analytical skills;
- Digital native.

The candidates must comply with all applicable laws and regulations. The fees charged should be reasonable and competitive to the extent possible.

Submission of proposals

Proposals have to follow the template provided below. Proposals that do not follow the template may be disqualified from the selection process. Proposals should be sent **by 30**

July 2020 by email in the form of “pdf files” clearly marked “2020-07 Somalia National Advisor”. The email should be addressed to bids@gcerf.org.

Cost of preparation and submission of the proposal

The bidders shall bear all costs associated with the preparation and submission of the proposal. GCERF will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the selection process.

Selection of bidders

Bidders are requested to provide the most appropriate and most cost-effective solution.

The selection will be made based on a number of criteria that will be applied systematically to all bids received:

- Responsiveness to request;
- Proposed approach for the project;
- Qualifications and experience;
- Quality of the application; and
- Financial Offer.

Proposal template

Bidders must submit their proposal following the template below:

The proposal is made up of four different sections

1. Disclosure form
2. Profile of the bidder
3. Financial proposal

Please keep the overall proposal within 4 pages. You may annex additional information as needed.

1. Disclosure form

I (name and title of the Bidder) confirm that I can perform the Consultancy work in Somalia and hereby submit this proposal in response to GCERF's Request for Proposal 2020-07. I confirm that all statements and representations made in the proposal are true and correct.

Date submitted:

Submitted by: (Name of Bidder)

Signature

2. Profile of the Bidder

Please provide a two-page CV and one-page cover letter highlighting how your skills and experience qualify you for the role of national advisor. Please briefly provide recent examples of similar projects has recently undertaken. Provide references that GCERF may contact.

Please explain the legal status of the bidder, including its registration with the relevant competent authorities.

Please explain your individual strengths and values and your working approach.

3. Financial Proposal

Please explain the basis of the proposed fees and any other charges to GCERF and their level. Please include the basis for invoicing and terms and conditions for payment.

Date: 19 May 2020