

Request for Proposal 2026–06 National Monitor Philippines (Consultancy)

About GCERF

The Global Community Engagement and Resilience Fund (GCERF) is a global fund based in Geneva providing grants for national organisations to prevent violent extremism. It signed a Headquarters Agreement with the Swiss government in May 2015, providing it with privileges and immunities in Switzerland.

GCERF is the first global effort to support local, community-level initiatives aimed at strengthening resilience against violent extremist agendas. As a public-private partnership operating at the nexus of security and development, GCERF works in partnership and consultation with governments, civil society, and the private sector in beneficiary countries to support national strategies to address the local drivers of violent extremism.

GCERF provides support to community-level initiatives that: seek to address locally specific drivers of radicalisation; provide tangible, positive alternatives to what violent extremist groups may offer; counter violent extremist narratives and messaging; and build capacity of governments and civil society to counter violent extremism.

Description of Services

Background

The Philippines became a GCERF partner country in 2019. is currently commencing its third investment cycle in 2026 (cycles are 2019–2022, 2023–2025, and 2026–2028). To date, GCERF has invested USD 10 million in active grants supporting nearly 30 civil society organisations. GCERF pioneers a unique model of investment designed to promote a whole-of-society approach and ensure the sustainability of programmes. Under this model, in each partner country, GCERF anchors its country engagement through an active Country Support Mechanism (CSM). In the Philippines, the CSM is composed of key national and regional stakeholders: Department of the Interior and Local Government (DILG); Office of the Presidential Adviser on Peace, Reconciliation and Unity (OPAPRU); Department of Social Welfare and Development (DSWD); Armed Forces of the Philippines (AFP); Anti-Terrorism Council (ATC); Bangsamoro Transition Authority (BTA); Philippine Business for Social Progress (PBSP); Institute for Autonomy and Governance (IAG); Development partners: Australia and New Zealand.

GCERF has no office in the Philippines. The national monitor is expected to be GCERF's eyes and ears in the country. She/He will support GCERF with representation at in-country meetings with government entities in the Philippines. She/He will also support GCERF with due diligence of potential grantees and programme monitoring of GCERF grants current grant management activities in the Philippines.

Work to be performed and deliverables

The objective of the project is to support the grant-making and grant-management processes in the Philippines. The programmes are implemented in Mindanao in BARMM and non-BARMM

regions. The Consultant is expected to provide the following services:

- Support GCERF's grant making and grant management efforts in the Philippines (50%);
- Conduct regular activity monitoring of GCERF's programme as per agreed schedule (20%);
- Support coordination and capacity strengthening of GCERF's grantees, including provision of guidance on mainstreaming good practices and lessons learned (20%);
- Serve as an interlocutor between GCERF's Secretariat and key in-country stakeholders in the Philippines in coordination with the RM specialist for Asia based on an agreed transition plan) as requested by GCERF (10%).
- After the transition (Months 1-2), the consultant will be fully in charge of the tasks here above

Expected Deliverables

The Consultant will engage civil society and local government representatives and raise awareness about the work supported by GCERF. More specifically, the Consultant is expected to support the Regional Manager with :

1. In coordination with the Senior Regional Partnerships Advisor (SRPA) for Asia, attend virtual or in-person coordination meetings organised by the national government, donor community, multi-lateral, and international partners regarding P/CVE.
2. Proactively share information (i.e. reports, maps, invitations to events and fora) with GCERF pertinent to GCERF's granting activities in the Philippines and Sri Lanka.
3. In coordination with the RM specialist for Asia, network with relevant P/CVE stakeholders, identify synergies and report back to GCERF's Headquarters for consultation.
4. With support from GCERF's Portfolio Management Unit, lead on-the-ground coordination of grant making and grant management processes to include the following:
 - a. Due Diligence of potential grantees
 - b. Finalisation of grantee proposals (theory of change, results frameworks, workplans, etc.)
 - c. Coordination of capacity strengthening for grantees, Country Support Mechanism, and civil society stakeholders
 - d. Coordination of Community of Practice (COP) events

Key deliverables include but are not limited to:

I. Grant Making: Support the Regional Manager with

1. Participation in the selection of potential grantees
2. Conducting due diligence of potential grantees;
3. Contributing to grant proposals design (theory of change, results frameworks, workplans, etc.) of potential grantees;
4. Providing guidance to grantees and sub-grantees in the Philippines (all of them are Civil Society Organisations).

II. Grant Management:

1. In coordination with the Regional Manager, conduct regular programme monitoring of activities implemented by grantees and sub-grantees as per an agreed schedule;
2. Support grantees with the preparation of regular programmatic reports and contribute to the development of consolidated reports;
3. Follow up submission of required grant reports, special terms and conditions, and other documents ensuring that GCERF's recommendations are addressed.

III. Coordination and information sharing:

1. Support the Regional Manager in strengthening the grantees capacity, sub-grantees and other relevant partners, through organisation of Communities of Practice (COP);
2. Update on grantees' successes or challenges;
3. Provide the Regional Manager with regular analysis of the country context and proactively share updates and information (i.e. reports, maps, and invitations to events and fora);
4. If requested, participate in P/CVE coordination meetings, discussions, workshops, etc. organised by government and donor partners at the Country level, and report back to the Regional Manager;
5. Contribute to donor reporting upon requests of the Regional Manager;
6. Plans for in-country travel;
7. Respond promptly to any other departments' requests for information on programmatic aspects of the portfolio;
8. Any other specified and agreed tasks that are relevant to effective grant management in the Philippines and GCERF's support to the country;
9. Produce a final report at the end of the service agreement.

IV. Stakeholder Engagement (if requested by GCERF): In coordination with the Regional Manager and the Resource Mobilization Unit:

1. Build relationships with relevant P/CVE stakeholders (National and local government, Donor community, INGOs, CSOs...) to identify synergies and opportunities for collaboration;
2. Work closely with partner communities and grantees to ensure emerging needs are addressed in a coherent and compliant manner with best practices;
3. Organise and deliver regular and ad-hoc update meetings with GCERF member countries in the country;
4. Support the Country Support Mechanism, GCERF's coordination mechanism in the Philippines:
 - a. Update on grantee successes or challenges;
 - b. Update on the donor landscape.
5. Plan for in-country travel with an outline of key takeaways.

This position involves a 100% level of effort position.

Required skills and competencies

- At least three years' experience working on international development cooperation programme management and/or monitoring and evaluation, preferably in the PVE, peace and security or governance sectors;

- Experience in coaching, training or capacity building in the field of monitoring and evaluation;
- Strong analytical skills and ability to present effectively;
- Ability and willingness to regularly travel to locations where GCERF's programmes are implemented (subject to security guidance and conditions);
- Fluent in English. The official language of GCERF Secretariat is English; knowledge of one of Mindanao's local languages would be an asset
- Good understanding of P/CVE dynamics in the Philippines preferred;
- The legal right to work in the Philippines;
- Residence in Mindanao preferred (BARMM or non-BARMM)
- An undergraduate degree in political science, international relations, social sciences, law, or related field from a recognised university.
- Knowledge and practice of MS/Office
- Knowledge of at least one of most common publicly available AI Tools (Copilot, Gemini...)

Submission of Proposals/ Applications

Proposals should follow the template provided below. Failure to follow the proposal structure or to comply with the instructions in this Request for Proposal will be at the bidder's risk and may affect the evaluation of the proposal.

Proposals should be sent latest by **May 15th 2026** by mail or courier in a closed envelope to GCERF's offices clearly marked "Bid reference: 2026-06 National Monitor Philippines". The proposal may also be submitted by email in the form of "pdf files". The email should be addressed to bids@gcerf.org.

Period of validity of the proposal

The proposal must be valid for a period of 120 days following submission.

Cost of preparation and submission of the proposal

The Candidate shall bear all costs associated with the preparation and submission of the proposal, including but not limited to the possible cost of discussing the proposal with GCERF, making a presentation, negotiating a contract and any related travel (e.g. associated with security clearance if needed). GCERF will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the selection process.

Selection of applicants

Applicants are requested to provide the most appropriate and suitable solution to meet the requirements. Please note that GCERF has limited resources in the budget for this position, therefore we would consider only the most cost-effective solutions.

The selection will be made based on a number of criteria that will be applied systematically to all proposal received:

- Responsiveness to request;
- Suitability of the applicants profile (previous experience and qualifications, required skills and competencies);
- Credibility of the applicant (references, certificates);
- Quality of the offer document; and
- Financial Offer.

Proposal structure:

Candidates must submit their proposal following the template below:

The application document is made up of three different sections

1. Disclosure form
2. Profile of the applicant (CV with relevant experience, cover letter, references)
3. Financial proposal (the fees charged should be reasonable, competitive to the extent possible)

Please keep the overall proposal within 4 pages. You may annex additional information as needed.

1. Disclosure form

I (name and title of the Applicant) confirm that I can perform the Consultancy work in the Philippines and hereby submit this proposal in response to GCERF's Request for Proposal 2026-06. I confirm that all statements and representations made in the proposal are true and correct.

Date submitted:

Submitted by: (Name of Applicant)

Signature

2. Profile of the Applicant

Please provide a CV and one-page cover letter highlighting how your skills and experience qualify you for the role of local Adviser. Please briefly provide recent examples of similar projects has recently undertaken. Please provide references that GCERF may contact.

Please explain the legal status of the applicant.

Please explain your individual strengths and values and the suitability of your approach to the above mentioned project.

3. Financial Proposal

Please explain the basis of the proposed fees and any other charges to GCERF and their level. Please include the basis for invoicing and terms and conditions for payment.