

## **Request for Proposal 2023–21 – Indonesia Country Needs Assessment**

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### [About GCERF](#)

GCERF is the first global effort to support local, community-level initiatives aimed at strengthening resilience against violent extremist agendas. As a public-private partnership operating at the nexus of security and development, GCERF works in partnership and consultation with governments, civil society, and the private sector

in beneficiary countries to support national strategies to address the local drivers of violent extremism.

GCERF provides support to community-level initiatives that: seek to address locally specific drivers of radicalisation; provide tangible, positive alternatives to what violent extremist groups may offer; counter violent extremist narratives and messaging; and build capacity of governments and civil society to prevent violent extremism.

To date GCERF has committed approximately USD 22 million in donor funds to the Asia-Pacific region, representing nearly 30% of GCERF's portfolio since the global fund to prevent violent extremism was launched in 2014. Regionally, these investments have directly engaged more than one million people in initiatives to prevent extremist recruitment and to promote tolerance and peace.

## Description of Services

### Background

Indonesia is currently ranked 24<sup>th</sup> on the 2023 Global Terrorism Index and one of the three countries in Southeast Asia where the impact of terrorism has increased since 2022. Three different types of terrorism endure: (1) International terrorism: in 2001, 200 people were killed in the Bali bombings with links to Al Qaeda; (2) a multi-generational militant Islamist movement – the Ngruki Network<sup>1</sup> – in Indonesia that had long sought foreign assistance and inspiration but had its own goals and unique roots in the nation's fight for independence; and, (3) Indonesians abroad: hundreds of Indonesians responded to the call of the Islamic State to join them in Syria – currently, many Indonesians are in camps, mainly women and children.<sup>2</sup>

Indonesia has been working on de-radicalisation and counterterrorism for many years and significant achievements have been made. The government, through the Ministry of Law and Human Rights and the National Counter-Terrorism Agency (BNPT) established a specific prison in Sentul for a de-radicalization programme as early as 2014. President Joko "Jokowi" Widodo signed Presidential Regulation Number 7 of 2021 on the 2020–2024 National Action Plan (NAP) for Preventing and Countering Violent Extremism that Leads to Terrorism.

The NAP includes three pillars: prevention, law enforcement (including witness and victim Protection and strengthening the national legislative framework), and international partnership and cooperation. It takes into account principles of human rights; rule of law and justice; gender mainstreaming and fulfilment of

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<sup>1</sup> [https://www.files.ethz.ch/isn/28147/b020\\_al\\_qaeda\\_southeast\\_asia.pdf](https://www.files.ethz.ch/isn/28147/b020_al_qaeda_southeast_asia.pdf)

<sup>2</sup> <https://www.foreignterroristfighters.info/country/id>

children's rights; security and safety; good governance; multiple participation and stakeholders; as well as diversity and local wisdom.

In this context, GCERF's Board has called for programming engagement in Indonesia, in line with its mandate to support local, community-level initiatives aimed at strengthening resilience against violent extremist agendas in close coordination with national and regional authorities. We wish to conduct a Needs Assessment in Indonesia to inform the development of GCERF's Investment Strategy for Indonesia, and the design and delivery of possible GCERF programmatic support in Indonesia in greater harmony and synergy with existing and planned interventions. The terms of reference outline our approach and requirements.

### Objective

GCERF is looking for a supplier based in Indonesia to deliver a Needs Assessment (NA). The purpose of the NA is to enhance GCERF's understanding on the dynamics of vulnerabilities to violent extremism in Indonesia and underpin an integrated approach to a potential GCERF programme in the country.

#### **The NA has two objectives:**

1. Enhance GCERF understanding on the dynamics of vulnerabilities to violent extremism;
2. Identify opportunities for programmatic interventions, including cross-border, with organic links to national and international efforts in targeted areas.

The NA will focus on specific regions within Indonesia, particularly West Java, Central Java, and West Nusa Tenggara. This selection is based on the findings derived from the CT/VE Outlook developed by the I-KHub, indicating that radicalization and recruitment are most prevalent in this area. Moreover, West Java is also distinctive for its significant terrorist inmate population and its remarkable track record in successfully reintegrating former terrorist prisoners. It will consist of three main components: A literature review, in-country research (partner consultation, community focus groups, and a subject matter expert workshop), and the production of an analytical report. The analysis will cover the following areas:

#### **Objective 1: Enhance GCERF understanding on the dynamics of vulnerabilities to violent extremism.**

- An analysis of the main actors and stakeholders, highlighting their agendas, motivations, and their capacity to influence dynamics, both positively and negatively;
- An assessment of trends and potential scenarios in the context of national and regional fragilities.

**Objective 2: Identify opportunities for programmatic interventions, with organic links to national and international efforts in targeted areas.**

- A mapping of relevant national, regional, international programmes, describing their scope, reach, and partners, including funding sources where possible;
- An assessment of the strengths and weaknesses of relevant national, regional, and international programmes, identifying gaps and niche intervention areas for supporting community-led prevention efforts;
- A critical appraisal of national and regional P/CVE strategies containing empirical assessments of achievements and challenges to date, highlighting possible opportunities where GCERF can add value;

*Work to be performed and deliverables*

The overall approach will follow GCERF's approach to needs assessments in Indonesia, which involves the participation of the Country Support Mechanism, the Independent Review Panel (IRP), and it will include the following stages and components:

**Phase 1: Literature Review – October 2023**

The supplier will undertake desk-based research to bring together a number of studies to provide backgrounds and political economy assessments of the different thematic areas. The assessment will be both backwards and forwards looking, and the research partner is expected to submit a research plan for discussion and validation by the end of this phase. The plan is expected to reflect a wide range of possible risks in a risk assessment annex.

**Phase 2: In-country Research – October – November 2023**

The in-country research phase will include two components: A partner consultation and subject matter expert workshops. The workshops will be conducted online should conditions not allow for in-person meetings.

**1. Partner Consultation: Fieldwork**

The fieldwork will involve the research team undertaking a series of interviews with individuals and partners under the following categories:

- Government Officials, including the Country Support Mechanism (CSM), and BNPT;
- Regional Partners, including the ASEAN, the Asian Development Bank and others;
- Civil Society Organisations, including customary authorities, in coordination with the CSM;
- Subject Matter Experts;
- National and International Research Organisations;

## **2. Community Focus Groups**

The focus group will involve in-depth qualitative assessments with community stakeholders in the targeted regions to triangulate preliminary findings and identify priority issues.

## **3. Subject Matter Expert Workshops**

The analysis will be finalised through participatory workshops, facilitated by the research team, in a two-day workshop in Jakarta. GCERF will invite one or two external experts (they will likely be national experts as they harness organic knowledge about the situation in the Sahel) to the workshops, which will be used to:

- **Day 1:** Open to all partners
  - o Present the initial findings of the NA
  - o Thematic engagements with Subject Matter Experts
- **Day 2:** Restricted to GCERF, CSM, and key stakeholders
  - o Identification and discussion of niche programmatic focus areas.

## **Phase 3: Research Outputs – Early December 2023**

- **Consultation on Findings:** Before drafting the final report, the core team will share the draft consolidated findings and recommendations to GCERF. This will enable the team to adjust the report in line with the feedback provided;
- **A Comprehensive NA Report and Raw Data:** The report should analyse the dynamics of vulnerabilities to violent extremism, and identify opportunities for programmatic interventions, including cross-border, with organic links to national and international efforts in the targeted areas – as outlined in the

scope and detailed objectives section. The report should be available in English and come with the raw data. The supplier should attach the raw data.

## Requirements & Characteristics of the provider

The provider must comply with all applicable laws and regulations. It should adhere to a strict confidentiality policy in relation to client information.

Its staffing levels, qualifications and expertise should be appropriate to be able to provide timely and high-quality services to GCERF. The provider should demonstrate a high degree of commitment to good customer service. The composition of the team servicing GCERF's account would be an important factor in the decision-making process of GCERF.

The fees charged should be reasonable, competitive and related to services rendered to the extent possible.

### 1. Required Expertise:

- Demonstrable in-depth knowledge of the context and dynamics in Indonesia and the region;
- Relevant expertise in political economy analysis and actor mapping;
- A developed network of contacts in Indonesia including in government institutions and the international community;
- Physical presence in Indonesia
- Ability to demonstrate reflexivity in research design and delivery;
- Ability to analyse and interpret findings and results in a manner that informs strategies and policies;
- Experience working in fragile and conflict affected contexts with proven ability to access remote areas for research;
- Fluency in English and at least 1 national language of Indonesia, especially for the principal consultant.
- Fluency in English and relevant local languages is required for the field teams.

2. **Governance & Management:** The NA steering group will oversee the work of the supplier. It is composed of relevant staff from GCERF Secretariat, IRP, and CSM. GCERF Head of Programmes will be the main point of contact for this contract.

3. **Timeframe:** The proposed timeframe for this workstream is 2 months, to conclude on 31 December 2023.

4. **Funding:** The supplier will generate and propose an Activity Based Budget for the task and manage the financial delivery with support from a dedicated GCERF's Finance point of contact.

## Submission of proposals

Proposals should follow the template provided below. Failure to follow the proposal structure or to comply with the instructions in this Request for Proposal will be at the bidder's risk and may affect the evaluation of the proposal.

Proposals may be sent by email clearly marked under subject: "Bid reference: RFP 2023-21 Indonesia CAN" in the form of "pdf files". The email should be addressed to **[bids@gcerf.org](mailto:bids@gcerf.org)**.

**Deadline for submission is 15 October 2023 midnight.**

## Period of validity of the proposal

The proposal must be valid for a period of 120 days following submission.

## Cost of preparation and submission of the proposal

The bidder shall bear all costs associated with the preparation and submission of the proposal, including but not limited to the possible cost of discussing the proposal with GCERF, making a presentation, negotiating a contract and any related travel. GCERF will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the selection process.

## Selection of bidders

Bidders are requested to provide the most appropriate and most cost-effective solution to meet the requirements.

The selection will be made based on a number of criteria that will be applied systematically to all bids received:

- Responsiveness to request;
- Proposed approach and detailed methodology;
- Qualifications, experience and composition of the team;
- Credibility of the bidder organisation;
- Quality of the offer document; and
- Financial Offer.

## Proposal template

Bidders must submit their proposal following the template below :

The proposal is made up of four different sections

1. Disclosure form
2. Profile of the bidder
3. Technical proposal
4. Financial proposal

**Please keep the overall proposal within 10 pages.** You may annex additional information as needed.

### 1. Disclosure form

**To be completed by a duly authorized representative of the Bidder:** *On behalf of (name of public institution/private or public business entity/myself) (referred to in this document as "the Bidder"), I (name and title of the Bidder's representative) confirm that I am a duly authorized representative of the Bidder and hereby submit this proposal in response to GCERF's Request for Proposal RFP 2023-21 Indonesia CNA. I confirm that all statements and representations made in the proposal are true and correct.*

**Date submitted:**

**Submitted by: (Name of Bidder)**

**Name and Title of Authorized Representative:**

**Date:**

**Signature**

### 2. Profile of the Bidder

Please provide a brief background of the Bidder.

Please explain the legal status of the bidder; including its registration with the relevant competent authorities.

Please explain your organizational strengths and values and your customer service approach.



Please provide information on prior experience with similar requirements and references that GCERF may contact.

3. Technical Proposal

A. Business need: Please indicate your understanding of GCERF's business needs for which you are submitting this proposal.

B. Objectives and deliverables :

Please list the deliverables as specified in this Request for Proposal and indicate whether and how the Bidder commits to deliver these.

**Optional:** Present deliverables not listed in this Request for Proposal but which in your expert assessment, are necessary to achieve the objectives of this request.

C. Approach:

Please provide information on the following:

1. Methodology/approaches you would use to provide the various required services;
2. Workplan: key tasks/phases, deliverables, schedule of activities - may be presented using text and/or graphics;
3. Measures to ensure quality control over the delivery of services to GCERF; and

D. Service Management Plan:

Please provide details for how your firm would ensure that it provides satisfactory services to GCERF. Please explain how you would coordinate the service offering, including proposed meetings and any proposed mechanism for feedback to and/or coordination with GCERF.

E. Team Composition:

Please provide the following information on the proposed team that would work with GCERF:

- Team organization

- Individual team members; name, role in the team, area of expertise and relevant experience.

F. Risk Mitigation Plan:

Please list any identified risks which may affect the successful delivery of services and any proposed mitigating measures.

G. Assumptions (optional):

Please list the assumptions on which your proposed approach and successful completion of deliverables are based that you think would be important for GCERF to understand.

H. References:

Please briefly provide recent examples of similar projects has recently undertaken. Please indicate if the name of the client may be disclosed and if GCERF may contact the client for reference.

4. Financial Proposal

Please explain the basis of the proposed fees and any other charges to GCERF and their level. Please note that GCERF is exempt from VAT. Please include basis for invoicing and terms and conditions for payment.

Date: 26 September 2023