About GCERF

The Global Community Engagement and Resilience Fund (GCERF) is a global fund based in Geneva providing grants for national organisations to prevent violent extremism. GCERF is the first global effort to support local, community-level initiatives aimed at strengthening resilience against violent extremist agendas. GCERF works in partnership and consultation with governments, civil society, and the private sector to support the implementation of national strategies and policies to address the local drivers of violent extremism.

Description of Services

Background

The GCERF Governing Board approved Yemen to become a GCERF partner country in early March 2023, after which time GCERF has undertaken dozens of consultations with the Government of Yemen, members of the international community, UN agencies, and with civil society partners to better understand where it can add value with its investment to civil society partners could be most impactful complementing the already ongoing work. Based on these consultations GCERF has drafted an investment strategy that focuses on supporting the rehabilitation and integration of children and youth disengaging from non-state armed groups, support the capacity of staff in the rehabilitation centres, and to provide economic opportunities for vulnerable children and youth.

The purpose of this assessment is to get nuanced information about how and where GCERF should direct these investments. GCERF is initiating this needs assessment assignment in order to identify the expected return of Children Associated with Armed Forces and Groups (CAAFAG) to the various governorates under the Government of Yemen and to better understand the opportunities and barriers for rehabilitation and integration. In addition to the need to gain knowledge on the governorates expected to receive the highest number of CAAFG, the assessment will also identify the existing structures for rehabilitation and community-based integration, the dynamics around the rehabilitation and community-based integration of CAAFG, and potential opportunities for social and economic development interventions.

Objective

Provide analysis on the areas and activities with the greatest potential for impact to increase the resilience against violent extremist groups’ recruitment and radicalisation. The assessment should include an analysis of at least 5 governorates (priority for Aden, Abyan,
Dhale, Hadramout and Marib) in Yemen where returns have either taken place or are planned in order to understand the main challenges and opportunities for the rehabilitation and the community-based integration of CAAFAG at the governorate and community level.

Work to be performed and deliverables

1. **COVERAGE AND SCOPE**

The provider will present evidence, analysis, and answers to the assessment following questions:

Enabling environment and stakeholder mapping:

- What activities are currently being implemented that relate to fostering an enabling environment for rehabilitation and community-based integration at the governorate level?
  - Who are the main actors currently involved in this work?
  - What can be the role of civil society organisations in preparing the enabling environment and support?
  - What are the main barriers to rehabilitation and community-based integration of CAAFAG in local communities and how can civil society partners play a role in fostering an enabling environment for this line of work?
  - What is the status of formal and informal education and educational institutions in Yemen?

- What types of (re)integration support have been and not have been effective?
- What are formal and informal educational opportunities for children and youth in the target areas?
- What are the potential areas of livelihood and income-generating activities targeting vulnerable youth in Yemen?

Lessons from the community level on resilience to VE:

- What are the perceptions of affected communities to prevent violent extremism and support rehabilitation and community-based integration of CAAFAG? What activities would not be effective?
- What elements have contributed to examples of community acceptance of CAAFAG?
- How would programming be possible in the districts under review? What are the opportunities/entry points at the governorate and community level? What are the main challenges?
The provider will be expected to review the body of analysis by academic, civil society, governmental, international, multilateral, and/or private sector entities already carried out on relevant programming in Yemen. In-country expertise must be used during this process. GCERF encourages the use of quantitative analysis of secondary sources (including exploring well-known indicators, and datasets) to complement qualitative research. In-country consultations should focus on a wide spectrum of relevant stakeholders from government, civil society, international, multilateral, and/or private sector entities active on this front in the country. The needs assessment must incorporate a decentralised geographical coverage; go beyond the capital and consider people’s opinion at the governorate and community level. 25–35 interviews at the district and community level are strongly encouraged.

**Deliverables and Timeline**

The Assessment of Need will involve approximately 40 days of work, over the period of mid-August to end of September:

1. Preparation of inception report for approval; (within 5 days from signing the contract with GCERF)
2. Desk research;
3. In-country data collection (minimum 20 working days expected); and
4. Analysis and report writing (which will include two rounds of drafts for review and feedback from the GCERF Secretariat).

**Characteristics of the provider**

The service provider must have prior experience conducting in-country research and analysis on sensitive issues in Yemen, with extensive knowledge and understanding of the context in and access to relevant stakeholders and the government and community level.

Other required competencies are:

- Understanding of the situation and the conflict in Yemen is essential;
- In-depth knowledge of Yemen, especially on the national and governorate level politics, security, and the society as a whole;
- Ability to draft concise reports and communicate the assessment results clearly;
- Ability to interact with, national stakeholders (e.g. government officials, regional authorities, donors, academic and civil society institutions) in a sensitive and effective way;
- Ability to move around Yemen freely or otherwise access all areas relevant to the assessment;
- Understanding of gender issues and ability to detail within reporting how Rehabilitation and Community base reintegration activities affect men, women, boys and girls in different ways.

The preferred applicant will be a recognised, credible research institution/entity.
Applicants without prior experience conducting in-country research and analysis in Yemen should not apply.

The provider must comply with all applicable laws and regulations and should adhere to a strict confidentiality policy in relation to client information.

Its staffing levels, qualifications and expertise should be appropriate to be able to provide timely and high-quality services to GCERF. The team should include Yemeni nationals and expertise and be gender mixed.

The fees charged should be reasonable, competitive and related to services rendered.

Submission of proposals

Proposals should follow the template provided below. Failure to follow the proposal structure may affect the evaluation of the proposal. Proposals should be sent latest by 15 August 2023 by email in the form of “pdf files” clearly marked under subject: “Bid reference: RFP 2023-20”. The email should be addressed to bids@gcerf.org.

Period of validity of the proposal

The proposal must be valid for a period of 120 days following submission.

Cost of preparation and submission of the proposal

The bidder shall bear all costs associated with the preparation and submission of the proposal, including but not limited to the possible cost of discussing the proposal with GCERF, making a presentation, negotiating a contract and any related travel. GCERF will not be liable for those costs, regardless of the conduct or outcome of the selection process.

Selection of bidders

Selection will be based on the following criteria:

- Responsiveness to request;
- Proposed approach and detailed methodology;
- Qualifications, experience and composition of the team;
- Credibility of the bidder organisation;
- Quality of the offer document; and
- Financial Offer.

Proposal template

Bidders must submit their proposal following the template below. Please keep the proposal under 10 pages.

1. Disclosure form

To be completed by a duly authorised representative of the Bidder: On behalf of (name of public institution/private or public business entity/myself) (referred to in this document
as "the Bidder"), I (name and title of the Bidder’s representative) confirm that I am a duly authorized representative of the Bidder and hereby submit this proposal in response to GCERF’s Request for Proposal RFP 2023-20. I confirm that all statements and representations made in the proposal are true and correct.

Date submitted:

Submitted by: (Name of Bidder)

Name and Title of Authorised Representative:

Date:

Signature

2. Profile of the Bidder

Provide a brief background, highlighting relevant research and country experiences including existing relationships in the country.

Provide the legal status; including registration with the relevant competent authorities.

Provide information on prior experience with similar requirements, and references that GCERF may contact.

3. Technical Proposal

A. Objectives and approach:

List the deliverables as specified in this Request for Proposal and provide the following:

1. Methodology for conducting the assessment;

2. Workplan: key tasks/ phases, deliverables, indicative timeline and provisional dates of activities - may be presented using text and/or graphics;

3. Measures to ensure quality control.

B. Team Composition:

Please provide the following information on the proposed team:

• Team structure
• Individual team members; name, role in the team, area of expertise and relevant experience. Please include their CVs.

C. Risk Mitigation Plan:

Please list any identified risks, including potential security and ethical concerns, which may affect the successful delivery of services and any proposed mitigating measures.
4. **Financial Proposal – to be provided in a separate document**

Please provide day rates and numbers of days for all individuals included on the team, as well as any other costs, including travel, accommodation, and visa procurement, etc. In a brief budget narrative, please explain the basis of the proposed fees and any other charges to GCERF, their level and appropriateness. Please include the basis for invoicing and terms and conditions for payment.

Please note that GCERF is exempt from VAT.