

REQUEST FOR PROPOSAL – RFP-2022-20– Nigeria Country *Ex-post* Evaluation

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About GCERF

The Global Community Engagement and Resilience Fund (GCERF) is a global fund based in Geneva providing grants for national organisations to prevent violent extremism. It signed a Headquarters Agreement with the Swiss government in May 2015, providing it with privileges and immunities in Switzerland.

GCERF is the first global effort to support local, community-level initiatives to strengthen resilience against violent extremist agendas. As a public-private partnership operating at the nexus of security and development, GCERF works in partnership and consultation with governments, civil society, and the private sector in beneficiary countries to support national strategies to address the local drivers of violent extremism.

GCERF provides support to community-level initiatives that: seek to address locally specific drivers of radicalisation; provide tangible, positive alternatives to what violent extremist groups may offer; counter violent extremist narratives and messaging and build the capacity of governments and civil society to counter violent extremism.

Description of Services

Background

GCERF focuses on local communities as they suffer the most from violent extremism (VE) and because they are optimally placed to understand and act upon the drivers of VE. GCERF's work is anchored in



the Sustainable Development Goals, particularly Goal 16, "Peace, Justice and Strong Institutions."
GCERF

is also committed to the UN Global Counter-Terrorism Strategy (2006) and the UN Plan of Action to Prevent Violent Extremism (2016).

GCERF commenced its second round of investment in Nigeria in 2019 with three Principal Recipients:

Grantee	Programme duration	Areas of implementation
Grant 1	01 April 2019 – 31 December 2021	Kogi and Nasarawa states
Grant 2	01 April 2019 – 31 December 2021	Ado, Agatu, Buruku, Guma, Kwande and Logo (Benue State)
Grant 3	01 April 2019 – 31 December 2021	Plateau state

These programs aimed at providing inoculation in north central states through building tolerance, increasing community agency; providing social and economic alternatives; and developing critical thinking and life skills. The geographical regions covered include Benue, Kogi, Plateau, and Nasarawa.

Objective

To commission a service provider (*hereafter* evaluation team) who will conduct an ex-post evaluation to assess GCERF investment during Round 2 in Nigeria by focusing on the three grants.

The evaluation team will be responsible for elaborating the research design, collecting the necessary data, analysing the data collected and producing a good-quality report for publication. A detailed explanation of the need for this research, including location, scope, and relevant research questions to be answered, can be found below.

The ex-post Evaluation is expected to focus on the sustainability and impact of GCERF funded-projects in the four States: Kogi, Nasarawa, Benue and Plateau. Stage 1 is a brief overall review of the projects through the lens of three OECD criteria: Relevance, Impact, and Sustainability. It is followed by more in-depth research on specific aspects of the program: The Community Action Response Teams (CARTs) initiative (grant 1), livelihood program (grant 2), peace ambassadors and youth camps programs (grant 3), and Youth Commission Bills (grant 1 and 2).

1st Phase: Evaluation using adapted OECD-DAC criteria:

Relevance

GCERF Nigeria Re-Investment Strategy 2019-2021

1. To what extent was the GCERF Re-Investment Strategy for Nigeria 2019-2021 aligned to the needs of primary target beneficiaries within communities? Were the population groups selected by the Strategy relevant to implementing P/CVE in Nigeria?
2. To what extent did the country programs respond to the needs of primary target beneficiaries within communities?

Impact

GCERF Nigeria Re-Investment Strategy 2019-21

1. Were the GCERF-supported outcomes impactful in achieving long-term effects or higher levels of change on community levels as described in the Strategy?
2. Did programs achieve their overall goals as described in GCERF Investment Strategy for Nigeria 2019-2021?
3. Has the evidence and knowledge generated and shared by GCERF grantees with local actors considered practical, replicable, and impactful?

Sustainability

GCERF Nigeria Re-Investment Strategy 2019-21

1. Have the partners and especially secondary recipients increased their capacity in PVE programming? And overall organisational capacity?
2. Did programs strengthen community structures to promote ownership and continuity post-GCERF funding?
3. 3. What is the likelihood that mechanisms producing changes remain and continue after GCERF funding? Are the changes produced by the programs replicable and scalable?

2nd Exercise: Case Studies/In-depth assessments

The evaluation team is expected to use the in-depth assessment/case study (described in the section below) to document each program case, tracing its steps, from formation to implementation, including conceptualisation, initial challenges, early results, outcomes and sustainability. The evaluation team is also expected to assess its impact on the relevant stakeholders. Finally, the evaluation team is expected to assess whether there were replication efforts.

Case study/In-depth assessment 1: CARTs (Grantee 1) – The Community Action Response Teams (CARTs), made up of youth leaders, women leaders, and community leaders, is a community conflict prevention and resolution system aimed at neutralising tendencies of self-help in the time of crises. The CARTs are made up of 9-12 people, and the members include different community leaders, including women and young people. The members are trained in hazard mapping, conflict analysis, conflict resolution and advocacy for local governments.

During the first round, four CARTs were established in Kogi State. After the program ended, an evaluation showed that CARTs continued to operate, was still instrumental in keeping the peace between herders and farmers and has started to work on correlated areas such as the Prevention of Electoral Violence. The four CARTs were also rated highly by the Community.

During the second round of funding, the CART model was disseminated to other communities in Kogi State and the Nasawara States by the same grantee. The second wave of CARTs is the object of this Evaluation. ‘



Case study/In-depth assessment 2: The livelihood component of the program (Grant 2) aims to enhance livelihood opportunities to reduce individual vulnerability and increase self-confidence and worth among vulnerable youth in the communities. Through a corporative society approach, the youth utilised vocational and entrepreneurial skills they were trained with and set up businesses. They also began training their peers not part of the GCERF-funded programme. It continues to receive the commitment of stakeholders to keep supporting and encouraging the youth to excel in their businesses.

Case study/In-depth assessment 3: Youth Peace Ambassadors and their Network (Grant 3) – an initiative created to train youth to play a role in PVE as agents of change. 9 Youth Peace Camps were organised for 2,386 youth from the five local government areas of project implementation. The peace camp focused on reorientating youth to value religious and ethnic diversity, develop teamwork, and enhance their mutual respect and understanding capabilities. After the camp, participants were inducted into the Youth Peace Ambassadors Network, where they became change agents in their communities.

Case study/In-depth assessment 4: Youth Development Commission Bills (Grantee 1 and 2) – Initially in Kogi State, grantee 1 built a youth coalition which was able to pass a law creating a Youth Development Commission at the local parliament. The Commission would count on representatives from diverse sectors and groups – including youth. The Commission’s objectives were to increase social-economic opportunities for youth, reduce anti-social behaviour and empower youth. In terms of tasks, the Commission was tasked with establishing/supporting the establishment of several programs such as a micro-credit scheme for entrepreneurs, an incubator hub, a transition to work program for youth, skill training, a support program for youth cooperatives, public awareness campaigns in partnership with media, sports and recreational activities. A similar initiative was attempted by grantee 1 in Nasarawa State and grantee 2 in Benue State.

Expected Deliverables

After the entire evaluation process, the following deliverables are expected to be achieved:

1. An inception report detailing the methodology, including data collection strategy, workplan and a tentative list of participants to be contacted.
2. Tools for data collection
3. Raw data collected (both quantitative and qualitative)
4. Draft and final reports in English, covering OECD evaluation and case study exercises mentioned above.
5. A two-page summary of the evaluation designing key findings
6. One-day dissemination session for GCERF and partners on evaluation findings

It is expected that the achievement of deliverables follows the timelines below:

	Task/Output	Suggested timeframe
a.	Award of Contract	18 December 2022
b.	Inception Report (5-10 pages)	28 December, 2022
c.	Tools for data collection	10 January 2023
d.	Raw data collection finalised	21 February, 2023
e.	A first draft of the Report (both assessments) (20-30 pages, excluding annexes)	28 February 2023
f.	Two dissemination sessions on the evaluation findings: one for GCERF grantees, one for GCERF Staff	25 February– 03 March 2023



g.	A final draft of the Report (20 30 pages, excluding annexes) – including a two-page summary of the evaluation purpose and key findings	7 March 2023
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Characteristics of the provider

GCERF is seeking to commission a service provider (an evaluation team) with demonstrated expertise in PCVE as well as excellent evaluation skills.

Bidders should have the following competencies:

- Research and analysis experience on P/CVE:
- Experience and expertise on Evaluation;
- Thorough understanding of the sensitivities of P/CVE work in the context of Nigeria;
- Be able to access Nigeria and project beneficiaries.
- Availability to start the work as soon as the contract is signed;
- Experience in conducting realist assessments will be considered a distinct asset.

The preferred bidder is a recognised, credible institution or company with extensive experience in Evaluation and P/CVE.

Bidders without prior experience on P/CVE and Evaluation need not apply.

Its staffing levels, qualifications and expertise should be appropriate to be able to provide timely and high-quality services to GCERF. The provider should demonstrate a high degree of commitment to good customer service and a willingness to listen to the ideas and priorities of GCERF.

The fees charged should be reasonable, competitive, and related to services rendered to the extent possible. The provider must comply with all applicable laws and regulations. It should adhere to a strict confidentiality policy in relation to client information. The provider should also abide by the following:

Submission of proposals

Proposals should follow the template provided below. Failure to follow the proposal structure or to comply with the instructions in this Request for Proposal will be at the bidder's risk and may affect the Evaluation of the proposal.

Proposals should be sent latest by **12 December, 2022** by email in the form of "pdf files" clearly marked "Bid reference: 2022-20". The email should be addressed to bids@gcerf.org.

Period of validity of the proposal

The proposal must be valid for a period of 120 days following submission.

Cost of preparation and submission of the proposal

The bidder shall bear all costs associated with the preparation and submission of the proposal, including but not limited to the possible cost of discussing the proposal with GCERF, making a presentation, negotiating a contract and any related travel. GCERF will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the selection process.

Selection of bidders

Bidders are requested to provide the most appropriate and most cost-effective proposal to meet the requirements.



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The selection will be made based on a number of criteria that will be applied systematically to all bids received:

- Responsiveness to request;
- Proposed approach;
- Qualifications, experience and composition of the team;
- Credibility of the bidder organisation;
- Quality of the offer document; and
- Financial offer.



Proposal template

Bidders must submit their proposal following the template below:

The proposal is made up of four different sections

1. Disclosure form
2. Profile of the bidder
3. Technical proposal
4. Financial proposal

Please keep the overall proposal within 10 pages. You may annex additional information as needed.

1. Disclosure form

To be completed by a duly authorised representative of the Bidder. On behalf of (name of public institution/private or public business entity/myself) (referred to in this document as "the Bidder"), I (name and title of the Bidder's representative) confirm that I am a duly authorised representative of the Bidder and hereby submit this proposal in response to GCERF's Request for Proposal 2022-20. I confirm that all statements and representations made in the proposal are true and correct.

Date submitted:

Submitted by: (Name of Bidder)

Name and Title of Authorised Representative:

Date:

Signature

2. Profile of the Bidder

Please provide a brief background of the Bidder, highlighting relevant research and country experiences, including existing relationships in the country.

Please explain the legal status of the bidder; including its registration with the relevant competent authorities.

Please explain your organisational/individual strengths and values and your customer service approach.

Please provide information on prior experience with similar requirements and references that GCERF may contact.

3. Technical Proposal

- A. Business need: Please indicate your understanding of GCERF's business needs for which you are submitting this proposal.



B. Objectives and deliverables :

Please list the deliverables as specified in this Request for Proposal and indicate whether and how the Bidder commits to deliver these.

Optional: Present deliverables not listed in this Request for Proposal but which in your expert assessment, are necessary to achieve the objectives of this request.

C. Approach:

Please provide your ideas on the following:

1. Research design and methods that will be used to collect the data and answer the questions proposed.
2. Suitability of the proposed work plan and timeline: key tasks/phases, deliverables, indicative timeline and provisional dates of activities – may be presented using text and/or graphics;
3. Measures to ensure quality control over the delivery of services to GCERF.

D. Service Management Plan:

Please provide details for how your firm would ensure that it provides satisfactory services to GCERF. Please explain how you would coordinate the service offering, including proposed meetings and any proposed mechanism for feedback to and/or coordination with GCERF.

E. Team Composition:

Please provide the following information on the proposed team that would work with GCERF:

- Team organisation
- Individual team members; name, role in the team, area of expertise and relevant experience. Please include their CVs.

F. Risk Mitigation Plan:

Please list any identified risks, including potential security and ethical concerns, which may affect the successful delivery of services and any proposed mitigating measures.

G. Assumptions (optional):

Please list the assumptions on which your proposed approach and successful completion of deliverables are based that you think would be important for GCERF to understand.

H. References:

Please briefly provide recent examples of similar projects that have recently been undertaken. Please indicate if the name of the client may be disclosed and if GCERF may contact the client for references.

4. Financial Proposal

Please explain the basis of the proposed fees and any other charges to GCERF and their level. This should include costs for administrative tasks including travel, accommodation, and visa



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procurement. Please note that GCERF is exempt from VAT. Please include the basis for invoicing and terms and conditions for payment.